



Public Procurement and Disposal of Assets Authority

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FROM : THE DIRECTOR GENERAL, PUBLIC PROCUREMENT AND DISPOSAL OF ASSETS AUTHORITY, PRIVATE BAG 383, CAPITAL CITY, LILONGWE 3

TO : ALL PRINCIPAL SECRETARIES, CHIEF EXECUTIVE OFFICERS OF PARASTATAL ORGANISATIONS, DISTRICT COMMISSIONERS, HEADS OF DEPARTMENTS, AND HEADS OF ALL OTHER PUBLIC INSTITUTIONS

CC : The Chief Secretary to the Government, Office of the President and Cabinet, P/Bag 301, Lilongwe 3
: The Secretary to the Treasury, P. O. Box 30049, Lilongwe 3
: The Auditor General, P. O. Box 30045, Lilongwe
: Director General, Anti-Corruption Bureau, P.O. Box 2437, Lilongwe

GUIDANCE ON PROCUREMENT ACTIVITIES REALISED USING THE "COVID-19 FUNDING"

Following Government's declaration of a state of disaster due to the covid-19 pandemic, financial resources continue being mobilised, through the "Covid-19 Funding", by both Government and Development Partners for the fight of the pandemic. As such, procurement becomes central to this fight and as a Public Procurement Authority, our role is to ensure that these procurement activities are carried out in a manner that adheres to principles of open competition, transparency, accountability and ensures value for money. In view of this, it has become necessary for the Authority to issue this circular and provide guidance with respect to how procurements realised from the "Covid-19 funding" shall be conducted.

Firstly, the Authority wishes to advise all heads of Procuring and Disposing Entity (PDEs) that all such procurements shall follow the open tendering method through publication of invitations to tender on the PPDA (Authority's) website. However, in order to reflect the immediate emergency situation which the Government is trying to address, the Authority will ensure that it may apply some waivers allowed by the Law including reducing the bidding period significantly in order to deal with emerging situations in a timely manner. This will ensure that all eligible suppliers are informed of, and able to participate in, the

